

## Minergie International Guideline Certification process without a local Standard

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This guideline is applied when no local Minergie standard is available (please check at [www.minergie.com/en/standards/buildings-worldwide/](http://www.minergie.com/en/standards/buildings-worldwide/)). If no local standard is available, please follow the procedure below.

### Contact and Pre-Check

#### a. Contact certification body

Contact the responsible person for “other countries” at the certification body: [www.minergie.com/en/contact/](http://www.minergie.com/en/contact/)

#### b. Definition of the applied Minergie building standard

Due to the varying climatic conditions, building cultures and technical/economic development status worldwide, the Minergie standard is applied on a project-specific basis.

The following table provides guidance for the certification body in selecting the appropriate building standard, taking into account the economic status and climate of the project location. However, the certification body assesses suitability on a case-by-case basis.

<b>Developing country</b>	Minergie LATAM
<b>Emerging country</b>	Climate zone ASHREA 1-3 (very hot - warm): Minergie LATAM Climate zone ASHREA 4-7 (mixed - very cold): Minergie LATAM or Minergie Switzerland 2017
<b>Industrialized country</b>	Minergie Switzerland 2017 or Minergie Switzerland 2023

A more stringent building standard can be requested by the interested party at any time, but not a less stringent one. However, one of the above-mentioned building standards with special regulations for non-applicable specifications can be used. In this case the special regulations must be recorded in writing. The decision on the applicable standard and possible exceptions is always made by the certification body.

Note: Minergie-P (maximum energy efficiency) and Minergie-A (higher requirements in terms of energy production) can only be certified in combination with the Minergie Switzerland 2017 or 2023 standard. Furthermore the ECO supplement can only be applied based on Minergie Switzerland 2017 or 2023 standard and if the necessary local databases are available.

### c. Pre-check and preparation of a quote

The interested party submits the project documents to the certification organization. Based on these documents, the certification body carries out a pre-check of the project with regard to Minergie certification. The certification body compiles the framework conditions for certification in an offer that includes:

- **Minergie building standard applied**, including a description of the exceptions (if any)
- **Results of the pre-check**
- **Certification rate:** As a general rule, the rate is 1.5 times the standard rate in accordance with the applied building standard. The maximum fee that can be charged is double the standard rate. This may be the case, for example, if project-specific exceptions have to be defined. Fees for the ECO supplement are set on an individual basis.

## Certification process

The certification process is carried out in accordance with the building standard applied. This also includes the time of invoicing for the certification fee.

All foreign certifications are recorded on an the [Label-Plattform](#) of Minergie and listed in the [Building List](#).

**Special regulation for on-site inspections:** For certifications in areas close to the border (up to approx. 100 km from the location of the responsible certification body), a random inspection is usually carried out.

In the case of buildings located more than approx. 100 km away from the location of the responsible certification body, a random inspection can be carried out at the request of the applicant. In this case, the costs for the random sample are borne by the applicant.