MINERGIE[®]

Global Minergie Certification

Date: 20 November 2023

This guideline is only applied if no country-specific certification body is available. Local certification bodies currently exist in the following countries:

- Switzerland (Minergie Schweiz)
- Principality of Liechtenstein (Minergie Schweiz)
- Chile: Responsible for all countries in Latin America and the Caribbean (Minergie LATAM)

Applicants for buildings in one of these countries should contact the relevant certification body (see link above).

For other countries, follow the procedure described below.

1) INITIAL INQUIRY

If you would like to have a project certified outside the countries listed above, please contact the responsible person of the certification body in advance:

Language	Contact Person	E-Mail	Telefon
German and English	Robert Minovsky	robert.minovsky@minergie.ch	+41 61 205 25 56
Italian	Milton Generelli	milton.generelli@minergie.ch	+41 91 290 88 14
French	Michel Wyss	michel.wyss@minergie.ch	+41 27 205 70 13
Spanish	Stefanie Steiner	stefanie.steiner@minergie.ch	+41 61 205 25 46

The project location can also be in a country with a different language. However, communication between the certification body and the interested party must always be in one of the languages mentioned in the list above.

2) DEFINITION OF THE APPLIED MINERGIE BUILDING STANDARD

Due to the different climatic conditions, building cultures and technical / economic development status worldwide, the Minergie standard to be applied is determined on a project-specific basis. The following Minergie building standards are applied for foreign projects:

- Minergie Schweiz 2022 (Minergie 2022)
- <u>Minergie Schweiz 2023 (</u>Minergie 2023)
- Minergie LATAM 2023 (Spanish, English available from the beginning of 2024)

The following table is the guideline for the certification body to select the appropriate building standard depending on the economic status and climate of the project location. However, the certification body checks suitability in each individual case.

Developing country	Minergie LATAM 2023
Emerging country	Climate zone ASHREA 1-3 (very hot to warm): Minergie LATAM 2023 Climate zone ASHREA 4-7 (mixed to very cold): Minergie LATAM 2023 or Minergie 2022
Industrialized country	Minergie 2022 or 2023

A more stringent building standard can be requested by the interested party at any time, but not a less stringent one. However, one of the above-mentioned building standards with special regulations for non-applicable specifications can be used. In this case the special regulations must be recorded in writing. The decision on the applicable standard and possible exceptions is always made by the certification body.

Note: Minergie-P (maximum energy efficiency) and Minergie-A (higher requirements in terms of energy production) can only be certified in combination with the Minergie 2022 or 2023 standard. The ECO supplement can only be applied based on Minergie 2022 or 2023 standard and if the necessary local databases are available.

3) PRE-CHECK AND OFFER

The interested party submits the project documents to the certification organization. Based on these documents, the certification body carries out a pre-check of the project with regard to Minergie certification. The certification body compiles the framework conditions for certification in an offer that includes:

- Minergie building standard applied, including a description of the exceptions (if any)
- Results of the pre-check
- Certification fee: Generally, the fee is 1.5 times the normal fee according to the building standard applied.
 A maximum of double the fee can be charged (this may be the case, for example, if project-specific exceptions have to be defined). Fees for the ECO-supplement by offer.

4) **REGISTRATION OF PROJECT**

All foreign certifications are recorded on an online platform of Minergie. The registration of the project depends on the building standard applied:

- Minergie 2022 and 2023: <u>Label-Plattform</u>
- Minergie LATAM 2023: <u>Platform Minergie International</u>

This can be done either directly by the applicant or by the responsible certification body.

5) CERTIFICATION

The certification process is carried out in accordance with the building standard applied. This also includes the time of invoicing for the certification fee.

6) SPOT CHECK

For certifications in areas close to the border (up to approx. 100 km from the location of the responsible certification body), a random inspection is usually carried out.

In the case of buildings located more than approx. 100 km away from the location of the responsible certification body, a random inspection can be carried out at the request of the applicant. In this case, the costs for the random sample are borne by the applicant.